

Village of Pinckney Downtown Development Authority

Meeting Minutes

Date: Friday, April 11, 2025 **Location:** Village of Pinckney Hall **Time:** 9:30 AM

Call to Order

The meeting was called to order at 9:30 AM.

Roll Call

Board Members Present:

- Michael Szafranski
- Jen Cooke
- Julie Amy
- Marie Butler
- Mike Carney
- Linda Seger
- Greg Strine
- Bridget Kane
- Jeff Buerman

All board members were present.

Approval of Minutes

- Agenda minutes were approved by Jen Cooke and seconded by Mike Szafranski
- Previous meeting minutes were approved by Mike Szafranski and seconded by Marie Butler

Public Forum

- Opened: 9:34 AM
 - Closed: 9:34 AM (No public comments recorded)
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Old Business

1. Community Garden

- **Objective:** Relocate the community garden to facilitate property sale
- **Proposed Location:** Mill Street, Pinckney Library (has water access)
- **Action Items:**
 - Jeff Buerman will contact Library to discuss with the library board
 - Greg Strine will attend with Jeff Buerman. Scheduled meeting: Thursday, April 17, at 9:30 AM
- **Additional Considerations:**
 - Proposed improvements: Tool shed and benches in the library garden
 - Current garden status: 24 spaces available, 2 people expressed interest

2. Cemetery Cleanup

- Low attendance noted
- DPW personnel will attend future cleanups to ensure equipment availability
- Recommendation: Improve communication, potentially through website updates
- Goal: Increase community participation

3. Community Event Coordinator

- Proposed formation of a committee to review job description
- Committee Members: Julie, Mike, and Jen volunteered
- Budget Considerations:
 - Linda Seger requested a budget review before hiring
 - Prioritize beautification projects
- Job Description Suggestions:
 - Attend neighboring community events
 - Attend Chamber meetings
- Discussion on different skill sets required (technical vs. community-oriented)

New Business

1. DDA Budget and Infrastructure

- Street Light and Park Infrastructure Maintenance
 - Responsibility confirmed for light poles, tree grates, benches, chairs, garbage containers, and planters
 - Mike to investigate repair costs
 - Garbage pickup: Every Wednesday, managed by the township. More pick-ups may need to be scheduled if 1x per week isnt enough.

2. Building Improvement Rebate Program

- Applicant: Salon on Main by Beth Stokes 161 E Main St
- Project: Replacing awning (previous awning was 13 years old)
- Motion to Approve:

- Julie motioned to approve up to \$3,000 for awning replacement
- Lynda seconded the motion

Upcoming Events

- St. Patrick's Day Parade: Successful
- Bliss & Fish Opening Day: May 3
- Memorial Day Parade
- People's Church Event
- Food Truck Fridays: Third Friday starting in June
- Hooting in the Park: Thursdays
- Farmers Market: First Sunday after Art in Park, then every Sunday
- Town Hall Meeting: April 25 at 6:30 PM
- Summer DPW Tour for Community Members

Public Forum (Second Session)

Opened: 10:12 AM Attendees and Comments:

- Mary Robinson (Explore Brighton Howell): Suggested painting murrel's for downtown beautification
- Joe Pacut (New Pinckney Self Car Wash Owner):
 - Interested in DDA Grant for roof replacement
 - Offered space for the community garden
- Elvis Pepaj (owner of Pinckney Diner): Introduced himself, interested in community involvement
- Ann Jarema (Former DDA Member):
 - Discussed hanging baskets
 - Mentioned potential reduced-rate plants from Ed Bach
 - Noted tree trimming affected rain garden functionality, Jeff asked to please work with the DPW and the clerk to arrange baskets, and rain garden repair.
- Suggestion for a memorial tree in the town square for Patsy Diebolt

Closed: 10:19 PM

Additional Discussion

- Greg Strine presented community photos NOW & FUTURE and suggested:
 - Tree planting
 - Painting murals
 - Prioritizing community improvements
- Jeff noted camera installations were grant-funded
- Recommendation to create a presentation for next month's meeting
- Linda emphasized prioritizing beautification in the budget
- Jeff suggested calling an emergency meeting for budget review once the treasurer is settled

Adjournment

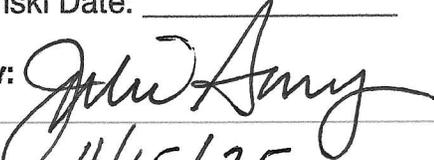
- Motion to adjourn by Mike Szafranski
- Seconded by Julie Amy

Prepared by: Downtown Development Authority Secretary Date Approved: May 9, 2025

Signatures

DDA Chair:

Michael Szafranski Date: _____

DDA Secretary: 

Julie Amy Date: 4/15/25